

Finance Telework Survey

Survey Flow

Block: Default Question Block (12 Questions)

Page Break

Start of Block: Default Question Block

Q1 Thinking ahead to when restrictions on non-essential work and physical distancing have been lifted (e.g., public transportation has resumed normal operation and is considered safe, children are back in school/daycare, and after-work and weekend social activities have resumed), how many days per week do you feel you need to work in the office for business reasons?

- Every day (1)
- 4 days (2)
- 3 days (3)
- 2 days (4)
- 1 day (5)
- Biweekly or Monthly (6)
- Only as needed/ requested (7)

Display This Question:

If Q1 = 1
Or Q1 = 2
Or Q1 = 3
Or Q1 = 4
Or Q1 = 5

Q2 Why do you need to be in the office? Be specific in identifying the work that needs to be performed in the office.

Q3 How many days do you want to work in the office?

- Every day (1)
- 4 days (2)
- 3 days (4)
- 2 days (5)
- 1 day (6)
- Biweekly or Monthly (7)
- Only as needed/ requested (8)

Display This Question:

- If Q3 = 1*
- Or Q3 = 2*
- Or Q3 = 4*
- Or Q3 = 5*
- Or Q3 = 6*

Q4 Why do you want to work in the office? Please share your reasons for wanting to work in the office.

Display This Question:

If Q3 = 4

Or Q3 = 5

Or Q3 = 6

Q5 If a policy were established that permanent desk assignments were provided only for staff who have been approved to work on site at least 4 days per week, would you still want to come in for 1-3 days?

No (1)

Yes (2)



Q6 To better understand where barriers may prevent you from working at optimum effectiveness, please share your feedback on how working from home has compared to working in the office during the pandemic.

	Better when working from home (1)	Neutral – No significant difference between working at home and working in the office (2)	Better when working in the office (3)
Knowing what is expected of me (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintaining communication with colleagues (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keeping informed of updates and what others are working on (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Receiving the required inputs to complete my work deliverables (e.g., scheduling meetings, receiving items for processing, review and sign-off) (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of collaboration (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities for informal, unscheduled collaboration (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Meeting customers' support needs (7)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Freedom from distractions (8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of my physical workspace (9)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintaining a dedicated workspace (10)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Having the equipment I need to work at my normal pace (11)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Network/Internet connectivity (12)

Access to physical files (13)

Display This Question:

If Q6 = 3

Q7 You described the following as being better when working in the office:

#{Q6/ChoiceGroup/SelectedChoicesForAnswer/3}. Are you experiencing significant issues in any area while working from home?

I am experiencing significant issues working from home. Please reach out to me to discuss further. (1)

I am experiencing only minor differences between working from home and working from the office. (2)

Display This Question:

If Q7 = 1

Q8 Enter your name so you can be contacted.

Q9 Thinking about the technology tools you use to perform your job, including new technologies you have adopted for telecommuting:

Q10 In what ways has your use of technology improved since you started working from home?

Q11 Where are you experiencing challenges using technology to perform your work from home?

Q12 Please share any additional feedback.

End of Block: Default Question Block
