

FAS Telework Survey

To be distributed as a qualtrics survey to FAS remote staff (who have not already been surveyed) via change champions during the week of March 22.

1. **Demographic information:**

- Department and unit within Department
- Primary Campus Location (on site)

2. I am a manager who supervises one or more direct reports.

- Yes
- No

3. Thinking ahead to when restrictions for onsite work and physical distancing have been lifted (e.g., public transportation has resumed normal operation and is considered safe, children are back in school/daycare, and after-work and weekend social activities have resumed), how many days per week do you feel you need to work in the office for business reasons?

- Every Day
- One day/week
- 2-3 days/week
- Only as needed/requested

4. How many days do you want to work in the office?

- Every day
- Two days/week
- Three days/week
- One day/week
- Biweekly or Monthly
- Only as needed/ requested

5. Why do you **need** to be in the office? Be specific in identifying the work that needs to be performed in the office.

6. Why do you **want** to work in the office? Please share your reasons for wanting to work in the office.

7. If a policy were established that permanent desk assignments were provided only for staff who have been approved to work on site at least 4 days per week, would you still want to come in for 1-3 days?

Yes

No

8. In what ways has your use of technology improved since you started working from home?
(Check all that apply)

I use tools for collaboration that I didn't use before (e.g. Teams, SharePoint).

I use Zoom more effectively and efficiently than before.

Other _____

9. Where are you experiencing challenges using technology to perform your work from home?
(Check all that apply)

My team needs access to/experience with Zoom features that could make our meetings run more smoothly.

My internet connection is not very fast or reliable.

I only have one monitor but could use a second one.

My VPN connection is often poor.

Other _____

10. Please share any additional feedback or information you want us to know about your remote work experience.