

---

**From:** Senior Vice Chancellor John Plotts [plots2@UCSF.EDU]  
**Sent:** Friday, October 08, 2010 12:40 PM  
**To:** FAS-STAFF@LISTSRV.UCSF.EDU  
**Subject:** Recruitment for Associate Vice Chancellor-Campus Life, Facilities Management, and Administrative Services

To: The FAS Community

Re: Recruitment for Associate Vice Chancellor—Campus Life, Facilities Management, and Administrative Services

Associate Vice Chancellor of Campus Life Services and Facilities Management, Stella Hsu, has decided to retire by the end of June 2011. Stella has been a vital member of UCSF's leadership. Her contributions will be greatly missed, not only to the units she oversees, but to the overall administration of Financial and Administrative Services (FAS) and the campus. During her tenure in FAS, her portfolio has grown to include the full range of campus life activities, as well as facilities management, strategic planning coordination for FAS, and overseeing our emerging FAS service centers. The array of services in this organization is very large and complex, involving over \$165M in operational expenses annually and employing about 1200 employees (full- and part-time), touching every part of our organization.

Needless to say, finding a suitable leader for this role is critical. In order to appoint this new leader and provide some overlap with Stella during her remaining months of employment, I have begun recruiting for her replacement. I have asked Vice Provost Joe Castro and Associate Vice Chancellor Randy Lopez to co-chair a search committee for this position. We have engaged the services of Opus Partners to assist with the search and screening process.

This position is an extremely important one to our organization, and I want to ensure we have a highly qualified and diverse pool of applicants to consider. Your assistance in achieving that goal is needed. The position is posted on the Human Resources web site, on the "Careers at UCSF Campus and UCSF Medical Center" webpage (click on "Jobs" on the HR web site; <http://ucsfhr.ucsf.edu/careers/>; #34091BR). Anyone with an interest or nomination is encouraged to either apply on-line, via the HR web site, or by contacting Opus Partners at the following address:

Katie Dean - Opus Search Partners  
1616 Walnut Street, Suite 1812  
Philadelphia, PA 19103

Email: [Katie.dean@opuspartners.net](mailto:Katie.dean@opuspartners.net)  
Phone: 215-790-1188 x5

Thank you for your assistance and support.

John E. Plotts  
Senior Vice Chancellor—Finance and Administration