August 8, 2018

ASSOCIATE VICE CHANCELLOR CLARE SHINNERRL

Redelegation of Authority – Execution of Agreements

The authority granted to the President under Section 100.4(dd) of the Standing Orders of The Regents and subsequently delegated to Chancellors by then-President Gardner on December 30, 1991 (DA 1058, enclosed) was redelegated to the Senior Vice Chancellor. I hereby redelegated to you, within the area of jurisdiction, as it pertains to the execution of the various services agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement. Within the scope of this delegation, you are authorized to negotiate and execute all such agreements except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4(dd), or require approval of The Regents because of specific Regental policy, or require approval by the President pursuant to specific memoranda issued from time to time.

This redelegation is not to be used for transactions which are covered under those authorities delegated in the June 11, 1998, delegation concerning the execution of purchase contracts, subcontracts, and standard purchase orders for goods and services to be supplied to the University (DA 2100); the September 2, 2009, delegation concerning real property rental agreements (leases) (DA 2231); the March 10, 1995, delegation to solicit and accept or execute certain extramural grants and contracts (DA 2036); the December 8, 1996, delegation concerning affiliation agreements with other institutions or hospitals (DA 0916); the March 23, 1994, delegation to solicit and accept gifts (DA 2011); and those delegations established in Business and Finance Bulletins such as BUS-34, Securing the Services of Independent Consultants, or in University policies such as the University of California patent policy or the University copyright policy.

This redelegation to negotiate and execute service agreements includes, but is not limited to, the following types of agreements:

- Agreements for concerts, lectures, rental of films, and various theatrical or musical productions.
- Agreements with California schools and/or school districts for teacher training programs.
- Agreements with outside agencies covering the use of facilities and instructors for regular University courses.
• Memoranda of Understanding with counties of the state of California to conduct Cooperative Extension Service educational programs.
• Agreements with outside organizations for employee development assignments.
• Agreements with nonprofit agencies for employment of students under the Work-Study Program.
• Agreements for student health insurance coverage.
• Intercollegiate athletic agreements (except coaching contracts).

All agreements under this redelegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins, University policies, and relevant guidelines issued by the appropriate functional areas within the Office of the President. All agreements must be approved as to legal form by the General Counsel prior to execution unless previously approved by that office and issued without revision.

The authority provided by this redelegation is broad and should be exercised with discretion. Therefore, further redelegation should be limited to appropriate levels of authority. Any redelegation shall be in writing, with a copy to the Senior Vice Chancellor and Chancellor.

This redelegation is effective immediately and supersedes all previous redelegations of authority on this same subject.

Sincerely,

Paul E. Jenny
Senior Vice Chancellor
Finance and Administration

cc: Chancellor Sam Hawgood